

Directions CLS, LLC
Tamsen Thorpe, PhD
Psychologist (NJ license #3826)
20 Community Place - 4th floor
Morristown, NJ 07960
O: (973) 425-8868
C: (973) 886-5144
Email: drthorpe@directions-cls.com
URL: www.directions-cls.com

**FAMILY INTERVENTION/REUNIFICATION THERAPY
INTAKE SCREENING AGREEMENT**

I/we, _____ (print name), agree to retain Dr. Tamsen Thorpe to conduct an Intake Screening to determine whether our matter is conducive to Reunification Therapy with regard to the following matter: _____.

PROCESS

- A. Individual intake screening of each parent;
- B. Individual intake screening of each child(ren);
- C. Collateral contacts, including, but not limited to; GAL, P.C. and therapists
- D. Review of relevant documents.

The above process varies in how many hours it takes, depending on factors including but not limited to number of children and collateral contacts, as well as amount of documentation provided, but a typical range is between 10 and 15 hours. After this process is complete, if a determination is made that the matter is conducive to Reunification Therapy, a new Agreement covering this will need to be signed. Note that the reunification process often begins with education being provided to the parents individually first and then, if possible, the children may be brought together with the resisted parent. Additionally some joint parent sessions may be requested to work on the coparenting.

Please provide background documentation by email. To minimize fees, **provide only the most relevant documents** pertaining to the evaluation. The other party must be copied on same.

CONFIDENTIALITY

1. The parents understand that the process is not confidential, although Dr. Thorpe may use her discretion to exchange information as necessary between parents, between the parents and the child(ren), and between the child(ren). Dr. Thorpe shall be free to disclose all information, documentation and correspondence generated by the process with the lawyer for each parent and with the court. Dr. Thorpe may at her discretion exchange information with other relevant professionals currently or previously involved and may speak with the lawyers ex-parte. This signed agreement serves as the parents' informed consent for Dr. Thorpe to obtain information from the Court, counsel and both parents AND for Dr. Thorpe to provide information received from all sources to the Court, counsel and the other parent.
2. The parents understand that Dr. Thorpe is required to report to the appropriate child welfare/protective services if she has a reasonable suspicion that a child(ren) is being abused and/or neglected. In addition, she is obliged to notify the proper authorities if she has a "reasonable suspicion" that a client may harm himself or herself or the other parent.

FEES

3. Unless otherwise agreed or by court order, the parents shall share all costs equally at a rate of \$300.00 per hour. Fees are applied to all time expended in any/all professional activities, including administrative matters. This includes time spent in reviewing documents and correspondence, writing memos to the file, writing reports, voice-mail, writing and reviewing received e-mail, meetings, and contacts/telephone calls with the parents, their counsel and other professionals involved. Also included are any unpaid fees charged retroactively from the time that services are initially requested and the file is opened. This also includes disbursements paid to collateral sources for verbal and/or written reports and agency/hospital reports should these be required by the source.
4. The parents will each provide a retainer payment (unless otherwise specified). The total sum of \$3,500.00 will be deposited, in advance, as a retainer – made payable to Directions CLS, LLC via check or credit card. At all times each parent shall maintain a retainer of at least \$600.00, totaling \$1,200 (for four hours), in the account. Dr. Thorpe shall advise in advance when a further retainer is required. A statement of the account will be provided to the parents from time to time. If the above terms are not satisfied, Dr. Thorpe will postpone all services until the retainer terms are met. Non-payment of fees shall be grounds for the resignation of Dr. Thorpe

APPOINTMENTS

- 5. Appointments cancelled without at least 24 hours advance notice may be charged at full fee independent of the reason for the cancellation. Monday appointments must be cancelled by noon on the previous Friday. The parents will each be responsible for bills arising from his/her own cancellation with insufficient notice and/or failure to attend a scheduled appointment.

- 6. It is not standard practice to tape (video/audio) sessions as Dr. Thorpe takes contemporaneous notes during each interview session. **Taping is not allowed.** Should this occur, Dr. Thorpe will have the option of terminating the reconciliation therapy process.

My signature on this page indicates that I have read these provisions and agree to the contents.

Signature

Date

Print Name

Signature

Date

Print Name